



Dear Hilldale Families:

January 10, 2016

We at Hilldale School are pleased to be working with you and your child during the 2015-2016 school year, and we invite you to be with us again next year.

We believe that you share our pride in Hilldale's rich academic program; the level of instruction in reading, composition, speech, mathematics, science, social studies, Spanish, music, art, and ethics ranks well above other schools in the region, resulting in graduates who are well-prepared and motivated to succeed in high school and beyond. In addition, the quality and dedication of our teachers, the character education program, the caring parent community, the family-oriented policies, the positive influence of your child's peers, and the positive student attitude about their school enhance the nurturing environment you provide for your child at home. We hope that you can see both the growing level of excellence exhibited by our students and the growing student body. We know that we now have one of the best academic programs in the Bay Area. We are proud that our teacher to pupil ratio is far lower than in most other schools and therefore provides far more individual attention and opportunity than the others. Furthermore, we are pleased to state that the inclusion of our extended care in the regular tuition is unmatched. With this in mind, we hope that you are planning to continue your association with Hilldale School.

Your 2016-2017 Registration and Tuition Agreement and Information Form are attached. **Please return the completed and signed Information Form, the Tuition Agreement signed by all financially responsible parents, a Direct Debit form if you plan on choosing the 10- or 12-payment options, any additional enclosed forms, and the \$500.00 deposit by February 17th.** All Hilldale students have three courtesy weeks - until February 17th - in order to hold space in the present class. On February 19th, open enrollment for outside students will begin. No child's space can be held unless signed Registration and Tuition Agreements *and* a deposit have been received.

Please note that "Prior" students' forms and a deposit must be received by the school no later than March 18, 2016 in order to continue as "Prior" students, and current students' forms and a deposit must also be returned by this date in order to receive the lower tuition rate; beginning on March 21st, special tuition status and rates will be forfeited.

If your family's income from all sources is under about \$80,000 and you wish to apply for Hilldale's financial aid, you must submit a financial aid application and half of the deposit with the Information form (no tuition forms at this point). If you are a new applicant, please also fill out Basic Fund forms online and supply the confirmation receipt to the school in order to offset your tuition reduction. Please note that Basic Fund must also be submitted as early as possible - preferably in January or February -- since they award aid partly on a first come first served basis. If you received Basic Fund last year and are eligible to reapply, your application will be sent to you directly in the near future by Basic Fund, so you do not need to submit Basic Fund confirmation at this time. Please note: Receiving Basic Fund will reduce your tuition payments, so it is to your benefit to apply in a timely manner! Also, please note the financial aid work requirements before you apply for aid.

If, for any reason, your child will not be returning to Hilldale School next year, please inform the office as soon as possible to allow us ample time to plan for the 2016-2017 school year.

Finally, during these prime recruitment months of January through March, we would really appreciate your help in spreading the word about Hilldale to family, friends, acquaintances, and to the general community, so that Hilldale can continue to grow and flourish. The office can give you flyers to pass out and can make suggestions concerning how you can best help, no matter how limited your time may be. Let's show everyone how proud we are of our educational community, and fill up our middle school classes! Please know that we sincerely appreciate your support and look forward to continuing to develop the outstanding educational community that Hilldale has become.

Sincerely yours,
Kathi and John Sittner